

A regular meeting of Clarke's Beach Town Council was held on February 11, 2025 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Building

In attendance:

Mayor Betty Moore
Deputy Mayor Danielle Bussey
Councillor June Batten
Councillor Crystal Bradbury
Councillor Kelly Kavanagh - attended virtually
Councillor David Penney
Councillor Alice Russell
Town Clerk Joan Wilcox

Welcome

Mayor Moore welcomed all to the meeting. Meeting opened at 4:30 p.m.
Birthday greetings extended to Councilor Bradbury!

Minutes for Adoption: January 14, 2025 regular meeting
Mayor Moore asked if there was any errors or omissions to the minutes of January 14, 2025 as circulated.

Motion # 8/25 Alice Russell/Kelly Kavanagh

Be it resolved that the minutes of regular meeting of January 14, 2025 be adopted as circulated. Motion Carried All in favour
BUSINESS ARISING OUT OF THE MINUTES

1. Ms. X, building permit request , 5-7 Shaws Lane

Ms. X has been advised to provide a final plan for Council's review
Councillor Penney & Water/Wastewater/Maintenance Person visited the site. Recommendation to advise Ms. X to put in stakes to show location of proposed building and to provide a FINAL plan
2. Mayor Moore has spoken to resident re the concerns expressed concerning litter on property - Park Avenue

FINANCIAL

Bank balances provided

Bills for payment: \$ 12,949.65

Motion # 9/25 Kelly Kavanagh/June Batten

Be it resolved that the bills totalling \$12,949.65 be approved.

Motion Carried All in favour



2023 Financial Statements & Gas Tax Reporting
Prepared by Beacon Accounting

Motion # 18/25 Danielle Bussey/Crystal Bradbury

Be it resolved that the Town of Clarke's Beach adopt the 2023 Financial Statements and the Annual Gas Tax Expenditure Report.

Motion Carried All in favour

Correspondence:

1. Email from Steve Delaney re Clarke's Beach Triathlon
Councillor Penney will contact Mr. Delaney AND ADVISE THAT Council will leave it up to him to select date. Adequate notice to be given the Town.
2. Correspondence from CUPW re Canada Post
Motion # 11/25 June Batten/Kelly Kavanagh
Be it resolved that the Town of Clarke's Beach will write the Federal Minister of Labour, Steven MacKinnon and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to ask that no changes be made to the Canada Post Corporation Act, Canada Post's mandate or the Canadian Postal Service Charter without a full, thorough, public review of Canada Post including public hearings with all stakeholders, in every region of Canada
Motion Carried All in favour
3. Email from Municipal Affairs re Community Sport fund

OTHER BUSINESS

1. Adoption of Regular Meeting schedule for 2025 as per the Towns & Local Service District Act - SEE ATTACHED MOTION
2. Resident interested in renting Town Hall for private party but would like to have the closing time extended. Council feel the current time for closure is sufficient. Not extension granted
3. St. Patrick Day function for seniors
March 14th selected for the event

Councillor Bradbury had to leave meeting at 5 p.m. for another commitment

4. Renovations - spare office

Motion # 22/23 Dave Penney/Alice Russell

Resolved that the spare office be renovated for use as filing room

Motion Carried All in favour



Town of Clarke's Beach
Resolution # 13/25

WHEREAS, regular meetings are essential for the effective governance and decision making of the Town of Clarke's Beach Council and

Whereas a fixed schedule for regular meetings promotes transparency, accountability and public participation

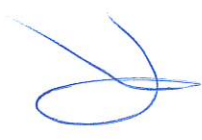
Now therefore, BE IT RESOLVED by the Town of Clarke's Beach as follows:

1. Regular meeting of the Town of Clarke's Beach shall be held on the first Tuesday of every month at 7 p.m.
2. Notwithstanding the above, the time and date of the regular meeting may be rescheduled due to extraordinary circumstances, provided that adequate notice is given to all and the public
3. This resolution shall take effect immediately and remain in force until amended or repealed

Moved by: David Penney

Seconded by Danielle Bussey

Motion Carried All in favour



5. Shredding of archived documents
In accordance with Town policy re Retention of Records
- shredding of outdated documents
6. Mayor Moore spoke to Mr. X re glass recycling at location on Shaws Lane. Currently used for storage.
7. Town Clerk advised that under the new Towns & Local Services Act regulations need to be updated & adopted in accordance with this Act as by-laws
8. Disclosure statements were reviewed and accepted by Council at Privileged Meeting held prior to regular meeting on Feb 11, 2025
Decision for ratification
Motion # 14/25 Dave Penney/June Batten
Be it resolved that the Disclosure Statements for 2025 be accepted and placed on file. Motion Carried All in favour

ADJOURNMENT

Motion # 15/25 Kelly Kavanagh/Alice Russell
Being no further business, meeting now adjourn.
Motion Carried All in favour Time 5:07 p.m.

Next meeting of Council will be March 4, 2025 at 4:30 p.m.


BETTY MOORE, Mayor


JOAN WILCOX, Town Clerk

March 4, 2025
Date minutes adopted by Council

